



Institute for Regional and International Studies
UNIVERSITY OF WISCONSIN-MADISON

NOTICE TO REFEREES

**2021 FULBRIGHT-HAYS DOCTORAL DISSERTATION RESEARCH ABROAD (DDRA) COMPETITION
AT THE UNIVERSITY OF WISCONSIN-MADISON**

Notice regarding submission deadline for letters of recommendation and language evaluations in support of student applicants to the Fulbright-Hays Doctoral Dissertation Research Abroad (DDRA) Program from the UW-Madison's Fulbright-Hays Project Director, Mark Lilleht:

Letters of recommendation and language evaluations must be submitted electronically **before the campus deadline in order for your student to submit their complete application** by the campus deadline.

There are no exceptions to the campus deadline. A student who does not submit a complete electronic application by 10:00am, Thursday, April 1, 2021 will not have their application forwarded to the U.S. Department of Education.

You will receive an email generated by the Department of Education's G5 application system (coming from noreply@ed.gov) with instructions, a link, and log-in credentials inviting you to submit your recommendation in support of the student's application.

The Closing Date that is listed in the email you received from the G5 application system is the **institutional deadline** and is later than the campus deadline. Submit prior to the campus deadline. There is no exception to the requirement that the letter be submitted electronically; this is a federal requirement.

NOTE: Do not use any special or non-English characters anywhere in your letter or file name. If you are submitting a letter while abroad, you will need to do so via a VPN or virtual private network connection. www.g5.gov is a federal website and will not accept anything from a non-U.S. IP address.

G5 WEB SITE HOURS OF OPERATION AND HOTLINE (HELP DESK) INFO:

Faculty and students must contact the G5 Hotline/Help Desk with technical problems. UW staff cannot help with technical problems related to the G5 application system.

Below are the days and times that the G5 web site is available. Please note that all times are Eastern Standard Time.

G5 Hours of Operation

| | |
|-----------|--|
| Sunday | Unavailable from 03:00pm - 11:59pm EST |
| Monday | Unavailable from 12:00am - 05:59am EST |
| Tuesday | Available 24 hours |
| Wednesday | Unavailable from 09:00pm - 11:59pm EST |
| Thursday | Unavailable from 12:00am - 05:59am EST |
| Friday | Available 24 hours |
| Saturday | Available 24 hours |

Help is available through e-mail or by calling the G5 Hotline:

- Hours of Operation: 8:00am - 6:00pm EST, Monday - Friday, except on federal holidays
- Toll-Free: 888-336-8930
- TTY: 800-877-8339
- Local: 202-401-6238
- Email: edcaps.user@ed.gov